

# The K.A.C.M. Docket

Volume 77

January, 2015

## KACM Board of Directors

**President**  
Amy Spitler  
Hutchinson

**Vice President**  
Greg Nickel  
Newton

**Secretary**  
Diane Clay  
Fort Scott

**Treasurer**  
Deana Scott  
Gardner

**Sergeant of Arms**  
Rick Voisin  
Towanda

## KACM Board of Trustees

Candy Westhoff, Girard  
Jacee Corby, Seneca  
Linda Engel, Oakley  
Cecelia Knowles, Augusta  
Katie Marcum, South Hutch  
Hilary Pappan, Winfield

**Past President**  
Bettina Jamerson, Shawnee

**Alternate Trustees**  
Asa Galloway, Sedgwick

## THE PRESIDENT'S CORNER

By Amy Spitler



Happy New Year! I hope your 2015 has started out spectacular!!

Today the sun is shining and the weather man has promised highs over the next few days in the 50's – what a nice change from the frigid weather we have had the last few weeks! ☀️

I hope you had a wonderful Christmas season; I was blessed enjoying time spent with family and friends. Things around our house are busy keeping up with our 7th grader soon to be a teenager. She is busy with gymnastics and club volleyball so we are constantly on the go, fun times! Lexie is still at Fort Hays in the Master's program, she makes me very proud.

Hopefully everyone is finishing all the yearly reporting requirements for their respective cities, I wanted to mention specifically the ADSAP report due to the Office of Judicial Administration by January 20th. Remember to use the online resource at the Office of Judicial Administrations website for the court clerk's manual, the link is [www.kscourts.org/kansas-courts/municipal-courts](http://www.kscourts.org/kansas-courts/municipal-courts). It is a very useful tool when trying to answer any questions you might have on reporting requirements.

Registration information for the Spring Conference, sponsored by the Office of Judicial Administration (OJA), is in the mail! If you have not already received the information be looking for it this week! The date is Friday, March 27th in Topeka. I am very excited to be on the training committee and to have the opportunity to meet new clerks attending the training sessions scheduled for Thursday, March 26th. *Remember the*

*(PRESIDENT continued, page 2)*

## INSIDE THIS ISSUE

<i>President's Corner</i> .....	1
<i>KBI News</i> .....	2
<i>Legislative Update</i> .....	3
<i>Membership Committee</i> .....	4
<i>Ambassadors</i> .....	5
<i>KACM Blackboard</i> .....	6
<i>Board Minutes</i> .....	7

(PRESIDENT, continued from page 1)

*conference expenses for one clerk from each city are paid by the State, it's a wonderful opportunity to network and learn priceless information, and its FREE, I love that!*

Plans are in full swing for the Fall Conference, scheduled for October 1st and 2nd. The Education Committee is "hard at work"! Mark your calendars!

I hope to see you all in Topeka in March!

God Bless,  
Amy Spittler, President

## KBI News

KBI is able to make day trips during January and February to train on the electronic form on the KCJIS web portal.



Longer trips may need to wait until we know the weather will hold, but we will go where we are needed. If you request KBI to come to your location for training then we ask that you can invite other courts and prosecutors so we can get multiple people trained at once. Why do we want prosecutors? Because in some jurisdictions the prosecutors will be reporting declinations and pre-trial diversions that don't make it to court. This is especially true for the district and county attorney's offices. The training usually lasts about 3 hours for the electronic disposition form and related screens. If time allows I usually go over how to search for criminal history records and those new features as well.

KBI is also offering training at the KBI Topeka location March 10-12. The electronic disposition reporting classes will be March 10th at 1:00 – 4:30pm and March 11th at 8:30-12:00. There will be some scheduled trips

around the state in July and September. However, those dates and locations have not been nailed down yet. KBI will send out additional information as soon as it is available.

To request training please contact Vanessa Rine at (785) 296-0816 or at [vanessa.rine@kbi.state.ks.us](mailto:vanessa.rine@kbi.state.ks.us).

An FYI...Vanessa is the new trainer for Criminal History Records. We also have a new supervisor for the Unit. Her name is Kristi Carter. Kristi's contact information is (785) 296-8272 or [kristi.carter@kbi.state.ks.us](mailto:kristi.carter@kbi.state.ks.us). Both are super nice ladies that are picking up information very quickly. If you can't get hold of me don't hesitate to contact either one of these ladies.

Please don't hesitate to contact me for clarification.

Leslie Moore

## Ambassador Help Wanted:

We have openings for help the ambassador committee by representing Region 2 & 3 (see map, page 10). This is a good opportunity to become more involved and connected with KACM.

Please contact Diane Clay (Fort Scott) at [dclay@fscity.org](mailto:dclay@fscity.org).



## PHOTO DIRECTORY UPDATE!!

You may have noticed Candy Westhoff taking individual pictures at the conference. She is preparing to update the photo directory!

We have a lot of new faces and faces getting better with age! Keep your eye out for this in the future.

## Congratulations, Get Well Cards, Sympathy Cards...

KACM likes to congratulate people experiencing exciting life news. We also like to send cards to people when they find themselves in the hospital or in need of support.



Please email Kim Everley (McLouth) with any news for yourself or a co-worker. If we don't know about it, we can't do anything! ([clerk@cityofmclouth.org](mailto:clerk@cityofmclouth.org))

## Legislative Committee Update

Gail Garrett, Chair

The legislature is just firing up their session. Gail will be monitoring this and keeping us posted!



As always, if anyone has concerns or questions about, or would just like more information on, legislative matters affecting our courts, please feel free to email Gail at [garrett@lansing.ks.us](mailto:garrett@lansing.ks.us).



## Facebook

Candy Westhoff (Girard) has made a facebook page for KACM! We want to make sure you have a chance to join if you haven't already. It is a private group so no one but members should be able to see our messages or photos.

To join, you will need to add Candy Carrell Westhoff as a friend or you can send her an email ([candykansas@yahoo.com](mailto:candykansas@yahoo.com)).

Thank you Candy!!



**Pete Rearden** – At the fall conference, Pete Rearden gave an inspirational speech to our group. Here are some further words from his newsletter:

Things to tell yourself each day. 1: Today will be my day. 2: I am the best me there is. 3: I know that I'm a winner. 4: I can do it, I know I can. 5: God will always be with me. Be positive and believe in yourself! 7 Steps to Happiness: Think Less, Feel More ~ Frown Less, Smile More ~ Talk

Less, Listen More ~ Judge Less, Accept More ~ Watch Less, Do More ~ Complain Less, Appreciate More ~ Fear Less, Love More.

## Membership Committee

Traci Dockery, chair (Bashor)  
Nancy Lanza (Basehor)

tdockery1@kc.rr.com  
nlanza@basehorpolice.org



Hello All,

I hope everyone had a Merry Christmas and a Happy New Year. It is hard to believe another year has passed and it is now again time to renew your KACM Membership. I have mailed out all of the membership forms for 2015 with a few minor changes.

Instead of sending a membership form to each member in each court, I have created one form per court. I created a mail merge document containing the court information as well as listing the information on file for each clerk on the 2014 membership list. Please review the information for accuracy and complete as much information that was not completed prior to returning the updated form. The information as to where to submit your renewal is either on the back of the single page document or on page two of the two page document; depending on the size of your court. If there is a clerk listed that is no longer with your court please cross through the name so I can remove them from the updated roster.

Thank you;  
Traci Dockery  
Basehor Municipal Court  
913-724-3397 (phone)



## Spotlight on Legal Terminology

**QUASH**  
/kwäSH/

To vacate or void a summons, subpoena, etc.

To reject or void, especially by legal procedure. "his conviction was quashed on appeal"

The term is derived from a Middle English word, quashen: to smash, break, overcome, suppress.

*Source: Court Clerk's Manual and Dictionary.com*

**Shoplifting Genius:** Three women, whose ages ranged from 24 to 41, were charged with larceny on Black Friday in Hadley, Massachusetts, when they were caught in the Wal-Mart parking lot loaded down with about \$2,700 worth of allegedly shoplifted goods. The women had moments earlier begged a Wal-Mart employee for help getting into their car -- because they had locked themselves out.

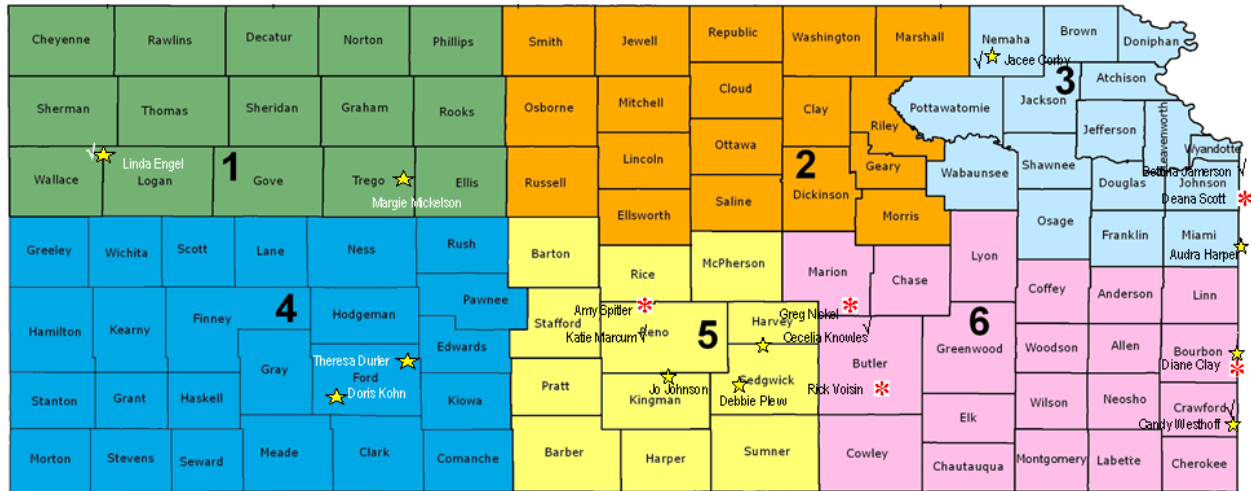
*Source: newsoftheweird.com*



# KACM Ambassadors

<b>Region 1</b>	Linda Engel Margie Mickelson	Oakley Ellis	<a href="mailto:oakleyap@st-tel.net">oakleyap@st-tel.net</a> <a href="mailto:ellisclerk2@eaglecom.net">ellisclerk2@eaglecom.net</a>
<b>Region 2</b>	Vacant Vacant	... ...	... ...
<b>Region 3</b>	Audra Harper Jacee Corby	Paola Seneca	<a href="mailto:Aharper@cityofpaola.com">Aharper@cityofpaola.com</a> <a href="mailto:senecamunicipalcourt@gmail.com">senecamunicipalcourt@gmail.com</a>
<b>Region 4</b>	Theresa Durler Doris Kohn	Dodge City Dodge City	<a href="mailto:theresad@dodgecity.org">theresad@dodgecity.org</a> <a href="mailto:dorisk@dodgecity.org">dorisk@dodgecity.org</a>
<b>Region 5</b>	Jo Johnson Debbie Plew	Clearwater Mulvane	<a href="mailto:johbj@clearwaterks.org">johbj@clearwaterks.org</a> <a href="mailto:dplew@mulvaneks.com">dplew@mulvaneks.com</a>
<b>Region 6</b>	Candy Westhoff Diane Clay	Girard Fort Scott	<a href="mailto:candykansas@yahoo.com">candykansas@yahoo.com</a> <a href="mailto:dclay@fscity.org">dclay@fscity.org</a>

- ★ Ambassadors
- \* Officers
- ✓ Trustees



**Merry Christmas from the KACM Board** – I tried to get Christmas pictures from each board member but not many of us were cooperative enough (a.k.a. foolish enough...)



Left to Right: Deana Scott (KACM Treasurer), Santa, Stacey McLennen (Gardner), Mrs. Clause



Left to Right: Santa & Greg Nickel (KACM Vice President)

# K.A.C.M. Blackboard

## Looking for Personal News.

The only way we know what is happening is if you let us know! If you or a clerk from your city has news to share with the rest of us – we want to know. This can be **news of retirement, new babies, marriage, medical concerns...** Anything. Send an email to Greg Nickel:

[gnickel@newtonkansas.com](mailto:gnickel@newtonkansas.com).



**Kristi Orbin (Olathe) and Bettina Jamerson (Shawnee)** participated in the John Glaser 5K. “We didn't know we were both participating until we saw each other after the race.”

The John Glaser Memorial 5K Run/Walk was held in October 5, 2014 in honor of Shawnee firefighter John Glaser. All proceeds from the race benefit the Surviving Spouse and Family Endowment Fund (SAFE), which supports the families of Law Enforcement Officers, Firefighters and Emergency Services Personnel in the Kansas City metropolitan area who have perished while protecting our community and our citizens.

Kristi (top photo) said she walked & ran some, she placed 7<sup>th</sup> in her age group and 77<sup>th</sup> of all females.

Bettina (bottom photo) walked the 5K, placed 7<sup>th</sup> in hre age group and 81<sup>st</sup> of all females.

Great work Bettina & Kristi!!!



**Gail Lewis (Topeka)** celebrated her retirement in December. We wish you all the best and send a big congratulations!! She sends this parting note:

*Thank you for the beautiful flowers in honor of my retirement.*

*I appreciate the organization and all the work each member does to help Kansas Municipal Courts. The wealth of knowledge the members have is a great resource for all clerks and administrators. Keep up the good work!*

*Thank you again.  
Gail Lewis*

**Jennifer Motes (Halstead)** mom passed away in November. The courtesy committee sent a sympathy card and we all want to send our condolences.

Congratulations to Becky Story, recently promoted to Court Administrator at Prairie Village!"

Bettina Jamerson's son, Jordan, was one of 15 high school students in the Kansas City metro area to be accepted into the Nelson-Atkins Museum of Art Photography Scholars Program. It is a unique opportunity to engage in the study of photography in an intensive multiple session format utilizing the museum's photography collection and working in close partnership with the museum's photography curators and a guest photographer.  
**Congratulations!**

Kansas Association of Court Management Board of Directors Meeting  
January 16, 2015 – 11:30 a.m.  
Old Chicago Restaurant, 7626 E. Kellogg Drive  
Wichita, Kansas 67207

CALL TO ORDER AND ROLL CALL:

The K.A.C.M. Board of Directors Meeting was held on Friday, January 16, 2015 at Old Chicago Restaurant in Wichita, Kansas.

The meeting was called to order by President Amy Spitler, Hutchinson.

Roll Call: Voting members present: Amy Spitler, Hutchinson; Greg Nickel, Newton; Diane Clay, Fort Scott; Deana Scott, Gardner; Bettina Jamerson, Shawnee; Candy Westoff, Girard; Linda Engel, Oakley; Cecelia Knowles, Augusta; and Jacee Corby, Seneca. Absent: Rick Voisin, Towanda and Katie Marcum, South Hutchinson.

Also in attendance: Traci Dockery, Basehor.

There were no additions to the agenda.

Approval of Minutes from the Board of Directors Meeting on 9/26/2014 – Candy Westoff, Girard made the motion to approve the minutes from September 26, 2014. Deana Scott, Gardner seconded the motion. All voted aye.

Treasurer's Report: Deana Scott, Gardner reported that the current balance is \$4,828.97. She reported that down payments have already been made for the fall conference for the venue and the speaker. The expected balance after her deposit is \$7,283.97.

There was discussion regarding the scholarship fund and how to promote this more. There is currently \$4,044.18 in the scholarship fund. Discussion was also held if the amount of registration for scholarship attendees has been transferred over to the general fund and if not will occur in the future.

Jacee Corby, Seneca moved to approve the Treasurer's Report. Linda Engel, Oakley seconded the motion. All voted aye.

Correspondence: There was no correspondence to report.

Committee Reports:

Ambassador – Diane Clay reported that there are still two openings for Region 2.

Courtesy – Kim Everley was not present but sent a report that flowers were sent to Gail Lewis on her retirement and a sympathy card was sent to Jennifer Motes.

Education – Greg Nickel reported that the 2015 Fall conference planning is going well. He has the main speaker in place with several breakout sessions planned. The Thursday night event will be held at a country barn with a band playing. Friday will be DMV and KBI as well as other speakers.

Historian – Candy Westhoff reported that she is still taking pictures and looking at either printing a few booklets, putting them on a flash drive or on the KACM website. Discussion was held regarding if a software vendor would supply the flash drives for this.

Hospitality – Hillary Pappan was not present but reported that the Hospitality room will only be open on Thursday night of the Spring conference.

Legislative – Gail Garrett was not present and had nothing to report.

Manual – OJA Education Committee Member – Bettina reported that the committee is working on updating the Clerk's manual.

Membership – Traci Dockery reported that she is working on membership renewals.

Newsletter – Greg Nickel reported that the newsletter is complete with the exception of today's meeting updates.

Past President – Bettina Jamerson said that she will be working with her committee on the Outstanding Court Clerk award.

Promotion/Sales – Stephanie Taylor was not present and had nothing to report.

Scholarship – Kellie Barker was not present and had nothing to report.

Old Business –

Update on adding the link for the evaluation provider list to the website. – Amy Spitler asked Greg to check into the website link for the evaluator provider list to make sure it is linked correctly and to send the link to the provider list to Rebecca Westhoff to update the organization's website.

Update of 501c6 Status with IRS – Amy Spitler updated the Board on the organization's 501c6 status with the IRS. Deana Scott, Treasurer has sent all the past financial statements to the tax accountant. There is a \$500.00 application fee and the tax accountant fees should be less than \$500.00. This should all be completed within the next two weeks and the organization will be up to date with the IRS.

New Business:

Update Committee Responsibilities List – The Board went over all the responsibilities for all the committees for K.A.C.M. and updated this list.

Jacee Corby, Seneca volunteered to be the next Ambassador Chairperson. The Board thanked her!

Conference Ideas: Several ideas were brought up to encourage more involvement in KACM and welcoming new members.

Vendors for Fall Conference: If a member knows of a vendor who would be interested in attending the fall conference, let Greg or Amy know.

The next K.A.C.M. Board Meeting will be held in Topeka on Thursday, March 26, 2015 at 5:00 at the OJA Conference.

Adjournment:

Candy Westoff, Girard moved to adjourn the K.A.C.M. Board Meeting at 1:35 p.m. Linda Engel seconded. All voted aye.

Meeting adjourned.

Respectfully submitted,

Diane K. Clay, Secretary, K.A.C.M.  
Fort Scott



**Our Goals** Find out more about KACM on our website at [www.ksmunicipalcourts.com](http://www.ksmunicipalcourts.com), which includes a listing of our goals as follows:

- Continuing education for Court Managers, Clerks, Administrators, and Assistants
- Interaction between members with problem-solving ideas
- Organization input into Legislation that will affect Municipal Courts
- An organized voice to State agencies
- Consistency within the Municipal Courts
- Promoting public trust and confidence

## KACM Board of Directors



Left to right: Bettina Jamerson (Trustee/Past President), Rick Voisin (Sgt at Arms), Katie Marcum (Trustee), Deana Scott (Treasurer), Amy Spitler (President), Diane Clay (Secretary), Linda Engel (Trustee), Greg Nickel (Vice President), Candy Westhoff (Trustee), Jacee Corby (Trustee)

### Committee List:

Ambassador.....	Diane Clay (Ft. Scott)
Courtesy.....	Kim Everley (McLouth)
Education.....	Greg Nickel (Newton)
Historian.....	Candy Westhoff (Girard)
Hospitality.....	Hilary Papan (Winfield)
Legislative.....	Gail Garrett (Lansing)
Membership.....	Traci Dockery (Bashor)
Newsletter.....	Greg Nickel (Newton)
Past Presidents.....	Bettina Jamerson (Shawnee)
Promotion.....	Stephanie Taylor (Erie)
Scholarship.....	Kellie Barker (Bel Aire)

KANSAS ASSOCIATION FOR COURT MANAGEMENT

Newsletter Editor Greg Nickel  
704 E 4<sup>th</sup>  
Newton, KS 67114

Visit our website at:

[www.ksmunicipalcourts.com](http://www.ksmunicipalcourts.com)

Upcoming Dates:



**Spring Conference**

Topeka  
Ramada Inn  
March 27, 2015.

**Fall Conference**

Newton  
Oct 1-2, 2015.