

The K.A.C.M. Docket

Volume 66

January, 2012

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Derby

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THE PRESIDENT'S CORNER

By Barbara Inselman



Happy New Year to everyone and best wishes for a banner 2012! January will be a special month for me as it brings a trip to the Cotton Bowl with K-State tailgating friends and the addition of grandson #3 who is due to arrive sometime around the middle of the month. Keeping my fingers crossed that the little guy doesn't decide to arrive while we're at the football game! Since 2012 is an election year, I'm getting prepared for even more animated viewpoints than we've heard over the last several months and way too

many political commercials. January brings additional administrative responsibilities with annual court reports and the ADSAP assessment form being due. Greg Nickel had some great examples of annual reports in the February 2009 Docket which can still be viewed on the KACM website. Preparing monthly and/or annual reports and making them available to your elected officials is an excellent way to provide accountability for your court and to keep them informed of its performance and trends.

Shelli Adams and her Education Committee have already been hard at work on checking out locations and speakers for the 2012 Fall Conference. She hasn't finalized arrangements yet but is looking pretty seriously at the Courtyard by Marriott in Salina. The conference will be held on September 27th & 28th so be sure to get these dates on your calendar and look for more information to be coming from the committee.

The spring conference sponsored by the Office of Judicial Administration (OJA) will be held on Friday, March 30th at the Ramada

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(president's corner, continued)

Inn in Topeka with the new court clerk training held on Thursday, March 29th. Don't forget that the State picks up the expense for one clerk from each municipal court to attend the Friday conference session. For new court clerks, the State covers expenses for both days to encourage participation in the training. Expenses include mileage, meals and lodging. Denise Kilwein usually has registration forms in the mail by late January or early February. If you are a new clerk and have questions about this training, please contact Denise at kilweind@kscourts.org or 785-296-2256. For your judges, the Kansas Municipal Judge's Association (KMJA) conference will be held April 29 through May 1 at the Marriott Inn in Wichita.

Enjoy the winter and I look forward to seeing you at the spring conference on March 30th!

Committee Chairs

We continue to appreciate those serving as leaders in our organization. These folks are great resources for questions about anything relating to our organization:

Ambassador	Diane Clay (Ft. Scott)
Courtesy	Barb Nelson (Ottawa)
Education	Shelli Adams (Derby)
Historian	Candy Westhoff (Girard)
Hospitality	Janet Reimer (Newton)
Legislative	Gail Garrett (Lansing)
Manual Liaison	Jane Eilers (Salina)
Membership	Nioma Cook (Andover)
Newsletter	Greg Nickel (Newton)
Past Presidents	Jeannine Hoheisel (Hesston)
Promotion	Amy Spitler (Hutchinson)
Scholarship	Kellie Barker (Bel Aire)

Courtesy Committee

The Courtesy committee likes to send something to KACM members who deserve recognition, congratulations, are sick, in the hospital, have family members that are sick, have a death in the family etc. The committee is, unfortunately, not always aware until after the fact on some occasions.

If you have an employee that could use a special congratulations or encouragement, please contact Barb Nelson at bnelson@ottawapd.org

Thanks!

Membership Committee Update

Nioma Cook, chair (Andover) ncook@andoverks.com
 Hilary Pappan (Winfield) hpappan@winfieldks.org
 Sandi Reitcheck (Hoxie) hoxietreas@ruraltel.net

Membership Committee would like everyone to welcome our new members.

- **Jayme Reedy**, City of Cherryvale
- **Patty Hamm**, Oskaloosa
(cityclerk@embargmail.com)
- **Patty Hagg**, Tonganoxie
(planner@tongie.org)
- **Mary Conway**, Tonganoxie
(court@tongie.org)
- **Angela Clark**, City of Bentley
(arcbentley@gmail.com)
- **Melinda Copeland**, Edwardsville
(mcpelaindaedwardsvilleks.org)
- **Tiffany Neel**, Meade
(tiffany_neel@sbcglobal.net)

If I have missed any new clerks, please let me know.

DMV News

Speeding Buffers

Here is a reference chart in order to clarify questions about the speeding “buffers,” which essentially create a buffer zone for people who speed by only a small amount, preventing those tickets from hurting a person’s record.

<u>Speed Limit</u>	<u>Buffer</u>
55 -75 mph	10 mph buffer
30 -54 mph	6 mph buffer

A speeding conviction that is within the allowed buffer limits is not to be considered a moving violation or be recorded on the driving record.

Any speeding conviction occurring where the authorized speed limit is other than those listed above is considered a moving violation and the conviction is entered on the driving record

DMV Modernization Project

The DMV has been moving forward on their modernization project and is rapidly approaching the time where we courts will see exciting changes. They continue updating courts through their email notification system. If you are not already on that list and receiving these updates, register on DC Online at www.ksrevenue.org/courts/index.html.

Many clerks were recently able to participate in a conference call in which the modernization

project’s status was discussed in depth. In that conference call, the DMV highlighted the change to using ACD codes. These are standardized codes that are used by states throughout the country and were described more extensively in the last newsletter. They will be converting about 75% of our existing codes to ACD codes. This conversion will change the way the DMV does business, improving transmission to other states and improving record accuracy in relation to other states as it will be much easier to compare our offenses with those on other states’ DL records.

The modernization project will move the DMV away from an image based record system to a data driven system - as you can guess, this will be a tremendously more efficient and effective use of IT resources. The project will also consolidate electronic submissions of the major and minor convictions, simplifying that process. Electronic submissions that contain errors will be returned with revised error descriptions that are more explanatory and easier to understand.

Target Dates noted in the conference call: The DMV hopes the new system will be ready for **testing by February 1st**. The DMV’s aim for **Go-Live is Mid-March!** These dates are targets and are subject to change. Be sure that you will be ready for this as we **must use the new ACD codes after this date**.

Spotlight on Legal Terminology



DUCES TECUM \dü-səs-'tē-kəm\

Bring with thee. A writ commonly called a subpoena duces tecum, commanding the person to whom it is directed to bring with him some writings, papers, or other things therein specified to a deposition, to counsel for litigants in an action, or before the court.

In general, all relevant papers in the possession of the witness must be produced, but to this general rule there are exceptions. E.g., attorneys and solicitors who hold the papers of their clients cannot be compelled to produce them, unless the client could have been so compelled; neither can documents that are covered by the 5th Amendment's protection against self-incrimination.

(Source: <http://www.lectlaw.com/def/d202.htm>)

Legislative Update

Gail Garrett, Chair

Gail Garrett has been monitoring the start of the legislative season, checking house and senate journals on a daily basis. As our legislators begin passing bills, she will prepare a report for publication in the next edition of the newsletter - keep posted!

“If confusion is the first step to knowledge, I must be a genius.” --Larry Leissner

BATTERER INTERVENTION PROGRAM

The last newsletter discussed changes to the domestic violence laws in the article, “Domestic Violence Designation Law.” As a brief refresher, recall that the traditional term of “domestic battery” involves little more than battery against a family member (yes, this is oversimplified but you understand the essence). By contrast, “Domestic Violence” involves a systematic pattern of abuse. It is most often part of a process by which the batterer maintains control and domination over the victim. That is the defining characteristic - and the horrible tragedy: the fact that these offenders are using violence as a tool for control and domination control.

“...for any criminal offense that includes the domestic violence designation [...] the court shall require the defendant to undergo a domestic violence offender assessment and follow all recommendations...” - HB 2517

The DV Designation Law (HB 2517) provides a mechanism for courts to mark offenses as “Domestic Violence” related, even if the final conviction is of something lesser (disorderly conduct, for example). That is where the last article left off.

K.S.A. Title-Section	Subsections	F M	A C S	Firearm Used	DV
1					
1A					

HB 2517 seeks to address the treat problem and reduce recidivism. This is critical as all too many abusers become more violently abusive with time, sometimes ending in lethal tragedy. Any person convicted of a DV designated offense must undergo a DV offender assessment. The assessment typically lasts 3½-4 hours, including a 1-1½ hour interview and costs the offender around \$75-\$150. HB 2517 specifies that the defendant “shall be required to pay for the assessment.” The evaluator begins by determining the appropriateness of the Batterer Intervention Program, weeding out those who are not engaging in systematic patterns of abuse, control and domination; they might benefit from an anger management program. The evaluator identifies lethality and risk factors to determine the severity of the problem.

The main purpose of the assessment and BIP is to increase offender accountability and victim safety. Offenders placed into the Batterer’s Intervention Program should expect a 1½ hour weekly meeting for a minimum of 24 weeks, at a cost of approximately \$20/meeting. It is very extensive and their success has been truly remarkable. There is, of course, no magic wand solution to end the tragedy of Domestic Violence, but this is an effective strike at stopping repeat offenders.



The Attorney General’s website is an excellent resource for information about the Batter’s Intervention program (ag.ks.gov/victim-services/bip).

The following is excerpted, extensively quoted, and adapted from that resource, which details the program's purpose, goals, assumptions, and strategies. Notice the strong emphasis on personal responsibility - a fundamental assumption that battering is not an addiction or disease, but an individual choice for which the offender must assume responsibility and decide to change his/her behavior.

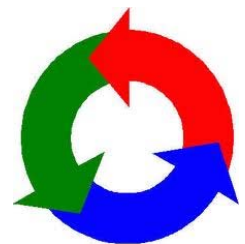
Overview and Assumptions:

- Battering within an intimate relationship is a systematic pattern abuse. Rather than a series of independent acts or events, it is most often part of a process by which the batterer maintains control and domination over the victim.
- Battering has adverse long-term psychological, emotional, physical, and economic effects on all family members and affects the community at large.
- Children who grow up in violent homes have higher risks for behavioral problems; boys who witness battering are more likely to be a batterer as an adult.
- There is a high co-occurrence of child abuse and partner abuse.
- Battering may escalate over time, increasing in frequency and severity.
- Battering contributes to the overwhelming state of violence in our society and is frequently related to other forms of violence including gang violence, homicide...
- Batterers strongly defend their violence by denying, minimizing, blaming, justifying, and rationalizing their behavior. They often appear logical and rational when claiming innocence.
- Battering involves choices by batterers and they must choose to be non-violent and non-abusive in order to ensure the safety of their victims/partners.

“Battering involves choices by batterers and they must choose to be non-violent”

Framework - BIP programs are based on the basic tenants:

- Batterer intervention programs shall, above all, be committed to the safety of victims of domestic violence and their children.
- Battering is a pattern of behavior, not a singular event.
- Battering is not an addiction or disease.
- Batterers are solely responsible for their violence and abuse.
- Batterers must be held accountable for their violence and abuse.
- Alcohol and substance abuse do not diminish their responsibility for battering and are not causal agents for violent behavior. However, because alcohol and drug abuse is an aggravating factor, it should be addressed.



Battering is a pattern of behavior, not a singular event.

Program Goals

- To increase the safety of victims, family members, and the community as a whole.
- To encourage the batterer to acknowledge the battering and recognize it as a behavior choice, and to accept responsibility for its impact on the victim and others.

- To increase the batterer's willingness to change the battering behavior by examining the negative effects of the behavior on all relationships with the victim, children, friends, community, and self.
- To expand the batterer's understanding of the cause of personal violence and battering by examining the cultural, social, and personal factors that influence choice to be violent.
- To teach the batterer practical skills for non-controlling and non-violent ways of relating in interpersonal relationships.

BIP Elements

The BIP program includes following elements:

- The program shall challenge the batterer's belief system of domination and control.
- Violence shall not be condoned under any circumstances. Abusive behaviors, intentional or unintentional, shall be challenged and reported to the court or appropriate authorities.
- The program shall maintain the philosophical beliefs that:
 - Criminal consequences may result from battering behavior
 - Batterers choose to be abusive
 - The batterer shall be held accountable for personal actions and violence
- Payment is an indicator of responsibility. The batterer shall assume financial responsibility for the intervention. It is suggested that fees be based on a batterer's ability to pay (i.e., sliding scale).



Assessment:

The process of assessing an offender is extensive and includes analyzing various risk factors. The considerations include:

- Threats, fantasies, attempts of homicide/suicide
- Victim fears getting seriously injured/killed
- Access to weapon
- Past use of threats to use weapon
- History of restraining order violations
- Denial, minimization, blame; refuses all responsibility for violent behavior
- Symptoms of depression
- Witnessed severe or sexual abuse as a child
- Was severely or sexually abused as a child
- Frequent harassing phone calls
- Prior assault/battery charge
- Perceptions of ownership
- Has mental illness and noncompliant with treatment
- Severe/chronic substance abuse history

**CHOOSE
PEACE**
"THERE ARE MORE
PLEASANT
THINGS TO DO THAN
BEAT UP PEOPLE."
-MUHAMMAD ALI

Ambassadors

We currently have an opening for an Ambassador in Region 1. This region includes the following counties: Cheyenne, Rawlins, Decatur, Norton, Phillips, Logan, Gove, Trego, Sherman, Thomas, Sheridan, Graham, Rooks, Wallace, and Ellis.

Please let me know if you are interested in serving as an Ambassador for Region 1. The responsibilities for an Ambassador are listed below:

The Ambassadors are listed below for all the Regions in the State of Kansas:

Responsibilities of the KACM Ambassador Committee:

- *Contact the new members listed from the Membership Committee
- *Assist clerks in their region with programs – 2 experienced clerks from each region.
- *Provide information where Clerks can get training – tell them about the Spring Court Clerk training offered by the Office of Judicial Administration and the Fall Conference
- *Assist the Ambassador Chairperson with a mixer at the Fall Conference

Vacant			1		
Engel	Linda	Oakley	1	785-671-3611	oakleyap@st-tel.net
Eilers	Jane	Salina	2	785-826-7230	jane.eilers@salina.org
Lovett-Sperling	Jerry	Lindsborg	2	785-227-3355	jls@lindsborgcity.org
Inselman	Barbara	Lenexa	3	913-477-7600	binselman@ci.lenexa.ks.us
Rawles	Janeice	Edgerton	3	913-893-6231	edgertonkcourt@yahoo.com
Durler	Theresa	Dodge City	4	620-225-8107	theresad@dodgecity.org
Kohn	Doris	Dodge City	4	620-225-8107	dorisk@dodgecity.org
Johnson	Jo	Clearwater	5	620-584-2317	johnsonj@clearwaterpd.org
Plew	Debbie	Mulvane	5	316-777-9515	dplew@mulvanekansas.com
Clay	Diane	Ft. Scott	6	620-223-0550	dclay@fscity.org
Adams	Sherri	Pittsburg	6	620-231-9880	SherriA@Pittks.org

Eldon Alexander, 36, and Ms. Korin Vanhouten, 47, had two different encounters with Ogden, Utah, police on Dec. 15. First, they were issued misdemeanor citations after being accused of shoplifting at a WinCo Foods store. They were released and walked out to their car in the parking lot, but summoned the police when they discovered that while they were busy shoplifting, someone had broken into their car and stolen a stereo. (The shoplifted items were worth about \$25, the stereo about \$60.)

source: newssoftheweird.com



K.A.C.M. Blackboard

Baby Born!

Congratulations to **Camille Tullis** (Haysville) who just had a baby boy!

Condolences:

Ellen Harper (Bronson) brother passed away in October.

Condolences:

Condolences to **Jane Eilers** (Salina), whose mother passed away on November 27th. Jane's mother, Janice Jones, lived in Connecticut and will be transported to Alta, Iowa for services.

Condolences to **Diane Clay** (Fort Scott) whose mother passed away January 12th. If you'd like to express your condolences her email is dclay@fscity.org.

Battle With Cancer

Carol Scott (Burden) worked her last day as court clerk on November 28th. The battle with the cancer and work just wasn't feasible. It has been a tough year for her

We are sad to hear she is having to quit. Carol has been battling thyroid cancer and it is time for her to quit work and devote time to her and her family. She has been the court clerk since 1993. Our prayers go out to her and her family!

Condolences:

Our condolences go to **Candy Westoff** (Girard) and her husband, Raymond, at the loss of his brother this month and the loss of her nieces' boyfriend. You are in our thoughts and prayers.

Personal News? Please let us know if you, or a clerk from your city has news to share with the rest of us – we want to know! The can be news of retirement, new babies, marriage, medical concerns, or anything. Send an email to Barb Nelson at bnelson@ottawapd.org.



K.A.C.M. Blackboard

Retirement!

Tina Postier (McPherson) retired in December. Happy retirement, Tina!

Congratulations!

Linda Engel (Oakley), and husband Dennis, are proud to announce that they have a new Daughter-In-Law, Andrea (Raffurty) Engel!!! Andrea and Tyler were married on October 1, in Harrisonville, Missouri. Tyler and Andrea are making their home in Mission, Kansas.

Promotion!

Amanda Swolensky has been promoted to Salina Municipal Court's Court Services Coordinator (probation officer!) position.

Amanda started with Salina Municipal Court in 2005 as a Clerk I. In 2011 she was promoted to a Clerk II. She has a criminal justice/sociology degree from Kansas Wesleyan University.

Congratulations Amanda!!!!

Dear All KACM members:

Thank you so much for the peace lily that you sent for my mother's funeral services. It was beautiful. In fact, it still is. I have it in my home now and it is flourishing.

Thank you too for the kind cards, e-mails, and phone calls. All were appreciated and touched my heart. During challenging and emotional times it is the thoughtfulness of friends that help one get through the cloudy days. Thank you my friends and colleagues.

Sincerely,
Jane Eilers

Dear KACM;

Thank you so much for the plant that was sent to me on the passing away of my father. It was nice to be remembered and the plant is very nice. It's great to be a part of this great organization!

Thanks again for your thoughtfulness!

Diane Clay (Fort Scott)



The KACM annual business meeting was held Thursday, September 29, 2011 at the Marriott East, Wichita, Kansas. President Barb Inselman called the meeting to order, roll was taken by Secretary, Kim Clinkingbeard. The following officers and board members were present:

President Barb Inselman, Lenexa; Vice President, Shellina Adams, Derby; Secretary, Kim Clinkingbeard, Liberal; Treasurer, Kristi Orbin, Olathe; Sgt. At Arms, Rick Voisin, Towanda; Board of Trustees: Jeannine Hoheisel, Hesston; Adela Diaz, Prairie Village; Theresa Durler, Dodge City; Janeice Rawles, Edgerton; Amy Spitler, Hutchinson; Candy Westhoff, Girard.

Alternate Trustee: Diane Clay, Fort Scott; Linda Engel, Oakley.

Members present were: Peggy Ybarra, Altamont; Shirley Stuever, Andale; Nioma Cook, Andover; Kimberly Waldrop, Arkansas City; Cecelia Knowles, Augusta; Traci Dockery, Basehor; Rodney Edmondson, Baxter Springs; Kellie Barker, Bel Aire; Quinda McMullen, Belle Plain; Brianne Heiman, Beloit; Edith Hulett, Beloit; Kay Goerzen; Ellen Harper, Bronson; Patti Gilbert, Burlingame; Carol Mast, Burlington; Kim Ryan, Burrton; Evelyn Mize; Cheney; Jo Johnson, Clearwater; Terra Hummel, Chapman; Megan Murdock, Concordia; Theresa Durler, Dodge City; Tiffany Peters, Dodge City; Cindy Burkember, Eastborough; Debbie Garrett-Smith, Eldorado; Margie Mickelson, Ellis; Stephanie Taylor, Erie; Carol Gregg, Eudora; Kim Martin, Galena; Ronda Mollenkamp, Garden Plain; Cathy Schroeder, Goddard; Jaime Loughmiller, Gardner; Kristi Sheaffer, Gardner; Goddard; Leann Taylor, Goodland; Tiffany Hunter, Harper; Patty Wolf, Hays; Jeanette Ward, Hiawatha; Debbie Budig, Hill City; Sandi Reitcheck, Hoxie; Lyla Lonnberg, Jetmore; Peggy Campbell, Kansas City; Kim Jay, LaCrosse; Cindy Broeckelman, Lakin; Kelsey Slack, Larned; Gwen Lewis-Jones, Lenexa; Jenny D'Achiardi; Lenexa; Amber Martin, Liberal; Barbara Schattak, Lyndon; Debra Metzger, Lyons; Sara Butterfield, Maize; Tian Postier, McPherson; Tiffany Christenson, Marion; Kandi Simmons, Medicine Lodge; Shelly Allenbach, Moundridge; Debbie Plew, Mulvane; Jennifer Barber, Newton; Greg Nickel, Newton; Janet Reimer, Newton; Cynthia Hiebert, North Newton; Linda Engel, Oakley; Donna Grossman, Olathe; Sharon Williams, Olathe; Carol Gatlin-Wiley, Osawatomie; Barb Nelson, Ottawa; Malinda Gehlen, Overland Park; Sara Loun, Overland Park; Janetta Wilson, Overland Park; Lisa Miller, Oxford; Audra Harper, Paola; Jodie Livengood, Paola; Linda Macklin, Pleasanton; Adela Diaz, Prairie Village; Sheila Hopkins, Prairie Village; Barbara Hunter, Prairie Village; Bettina Jamerson, Prairie Village; Robin Long, Rose Hill; Robin Neumann, Rose Hill; Cristan Gottschalk, Russell; Brenda Landis, Salina; Sharon Lock, Scott City; Asa Galloway, Sedgwick; Pamela Bradshaw, Topeka; Gail Lewis, Topeka; Sarah Britton, Ulysses; Brenda Hipps, Valley Center; Tammy Hafenstein, Wamego; Carla Rains, Wellington; Hillary Pappan, Winfield, Barb Norton, Yates Center.

Additions to agenda-None

MINUTES AND TREASURER REPORT

The minutes from the July 22, 2011 Board Meeting were in the conference packets. Amy Spitler made a motion to accept the minutes as presented. Jeannine Hoheisel seconded the motion. Motion carried.

The Treasurer's Report was presented in the conference packets. It was reported that the books were audited in July by Candy Westhoff and Diane Clay. Debbie Metzger made a motion to accept the Treasurer's report and the audit as presented. Shelly Allenbach seconded the motion. Motion carried.

CORRESPONDENCE: No report.

COMMITTEE REPORTS:

Ambassador: Diane Clay reported that there is still an opening in Region One.

Courtesy: Barb Nelson had no report.

Education: Shellina Adams had no report.

Historian: Candy Westhoff had no report.

Hospitality: Barb Inselman reported that Janet Reimer would be serving as the hospitality committee chairperson.

Legislative: Gail Garrett was not present during the meeting.

Manual: Barb Inselman reported that Jane Eilers would be serving as the manual liaison.

Membership: Nioma Cook reported that there are 32 new members.

Newsletter: Greg Nickel reported that the October newsletter would be coming out soon. He advised everyone to send him any information that they would like to have in the newsletter.

Past Presidents: Jeannine Hoheisel presented the Outstanding Court Clerk Award to Bettina Jamerson. She also presented an honorary award to Denise Kilwein of OJA for her service to and support of Kansas municipal court clerks.

Promotion/Sales: Amy Spitler had no report.

Scholarship: Kellie Barker reported that five scholarships were awarded for the conference and that all of the accumulated scholarship funds will be used at this conference. The Silent Auction and 50/50 went very well.

OLD BUSINESS

Scanning of the KACM documents has been completed per Amy Spitler.

NEW BUSINESS

Initiate policy that one of responsibilities of the KACM Secretary is to serve on the Education Committee to acquire experience and knowledge for planning annual conference. Linda Engel made a motion to accept. Shellina Adams seconded the motion. Motion carried.

Lifetime memberships for retiring members: Toni Rogers (Haysville), Doris Schoeck (Emporia), Corene Ketzer (Colwich), Mary Milam (Goddard). Jeannine Hoheisel made a motion to accept and Barb Nelson seconded the motion. Motion carried.

The following slate of officers for 2011-2012 was presented by Jeannine Hoheisel:

Officers:

President Barb Inselman Lenexa
Vice President Shellina Adams Derby
Secretary Kim Clinkingbeard Liberal
Treasurer Kristi Orbin Olathe
Sgt. At Arms Rick Voisin Towanda

Trustees:

Diane Clay Fort Scott
Adela Diaz Prairie Village
Linda Engel Oakley
Jeannine Hoheisel Hesston
Amy Spitler Hutchinson
Candy Westhoff Girard
Alternate Trustees:
Jane Eilers Salina
Sandi Reitcheck Hoxie

Barb Shattuck made a motion to accept the slate as presented. Shelly Allenbach seconded the motion. Motion carried.

Installation of new officers was conducted by Jeannine Hoheisel.

Introduction of new officers was conducted by Jeannine Hoheisel.

Linda Engel made a motion to close the annual membership business meeting. Tammy Hafenstein seconded the motion. Meeting adjourned.

KACM
Minutes from the fall conference in Wichita, KS.
September 30, 2011

CALL TO ORDER AND ROLL CALL

The KACM Board of Directors Meeting was held on Friday, September 30, 2011 at 12:30 p.m. at the Wichita Marriott East, Wichita, KS. The meeting was called to order by President Barb Inselman.

Voting members present: Barb Inselman, Lenexa; Shellina Adams, Derby; Kim Clinkingbeard, Liberal; Kristi Orbin, Olathe; Linda Engel, Oakley; Adela Diaz, Prairie Village; Diane Clay, Fort Scott; Jeannine Hoheisel, Hesston; Candy Westhoff, Girard.

Others present: Shelly Allenbach, Moundridge, Sandi Reitcheck, Hoxie; Barb Nelson, Ottawa; Nioma Cook, Andover; Greg Nickel, Newton; Kellie Barker, Bel Aire

Absent: Rick Voisin, Towanda; Jane Eilers, Salina; Janet Reimer, Newton; Gail Garrett, Lansing; Amy Spittler, Hutchinson.

There were no additions to proposed agenda

TREASURER'S REPORT

Kristi Orbin reported that the KACM checking account has a balance of \$16,553.70. Linda Engel made a motion to accept the Treasurer's report as presented. Shellina Adams seconded the motion. Motion carried.

CORRESPONDENCE

Thank you cards were received by several KACM members and their families for items received due to surgery, illness or a new baby.

COMMITTEE REPORTS

Ambassador: Diane Clay reports that Region I has an opening for an ambassador. Region one consists of fifteen counties.

Courtesy: Barb Nelson mentioned that there were numerous flowers sent this summer for illness, surgery, etc. and asked if KACM wanted to continue this practice. The board determined that we will continue to send flowers to KACM members and families.

Education: Barb Inselman asked if the committee sign up sheet had been passed around to all the clerks at the conference and it was indicated it had been. She advised that the chairperson is to make contact with the clerks for their participation on the committee.

Historian: Candy Westhoff reported that she has a few anniversary booklets left from the conference.

Hospitality: No report

Legislative: No report

Manual: No report but it was suggested to put a reference and link to the court clerk manual on the KACM website. Candy Westhoff will contact Denise Kilwein about setting up a link.

Membership: Nioma Cook indicated she is almost out of new member notebooks. She asked about putting new member information in a soft binder with a clear cover sheet rather than order more notebooks. The soft binder would also be easier and less expensive to mail. She advised that she will also be mailing a final letter to clerks who have not yet renewed their membership with KACM. If she does not receive a response she will remove them from the listserve. She suggested that an announcement be made at the next conference that ten hours of conference training are required by the members to receive a certificate.

Newsletter: Greg Nickel reported that the next newsletter will be distributed in October.

Past President: No report

Promotion: The board discussed that at the next conference the shirts will be printed outside the conference room due to the noise and distraction.

Scholarship: Kellie Barker reported that all five clerks who received the scholarships were able to attend the conference. She also advised that she would be revising the scholarship form so the mileage allowance is more clear. The silent auction and the 50/50 went very well.

OLD BUSINESS

Copies of the flash drive with the KACM minutes were given to Barb Inselman and Kim Clinkingbeard. The secretary will be responsible for placing the minutes on the flash drive once they have been approved by the President.

NEW BUSINESS

Kristi Orbin reported that several clerks requested refunds when they are not able to attend the conference after registering. Candy Westhoff made a motion to have a no refund policy for conference registrations and to have **NO REFUNDS** placed in bold on the conference registration form. Linda Engel seconded the motion. Motion carried.

The Board also discussed forming a bylaw committee to look at changing the due date for annual membership renewals. This committee will consist of Candy Westhoff, Adela Diaz, and Jeannine Hoheisel. Jeannine Hoheisel made a motion to form a committee to investigate changing the bylaws regarding the due date for yearly membership renewals. Adela Diaz seconded the motion. Motion carried.

ADJOURNMENT

There is no further business to come before the Board. Candy Westhoff made a motion to adjourn. Linda Engel seconded and the motion carried. Meeting adjourned at 2:00 p.m. The next board meeting will be held on Friday, January 27, 2012 in Bel Aire.

Respectfully submitted,
Kim Clinkingbeard-Secretary

Our Goals

Find out more about KACM on our website at www.ksmunicipalcourts.com, which includes a listing of our goals as follows:

- Continuing education for Court Managers, Clerks, Administrators, and Assistants
- Interaction between members with problem-solving ideas
- Organization input into Legislation that will affect Municipal Courts
- An organized voice to State agencies
- Consistency within the Municipal Courts
- Promoting public trust and confidence

Your Board Members



Board Members & Trustees



**Barb Insleman
President**



**Shellina Adams
Vice President**



**Kristi Orbin
Treasurer**



**Kim Clinkingbeard
Secretary**



**Rick Voisin
Sgt at Arms**

KANSAS ASSOCIATION FOR COURT MANAGEMENT

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Visit our website at:

www.ksmunicipalcourts.com

Upcoming Dates:

ADSAP Report

January 20th



Spring Conference

Topeka, Ramada Inn

March 30, 2012

Fall Conference

Salina

Sept 27 & 28, 2012

(Hospitality room open 26th pm)