

The K.A.C.M. Docket

Volume 35

July 21, 2003

KACM Board of Directors

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Jerry Lovett-Sperling

Lindsborg

Vice President

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Dee Heath Benton

Alternates

Mary Ann Mogle, Basehor

Barbara McGuire, Mt. Hope

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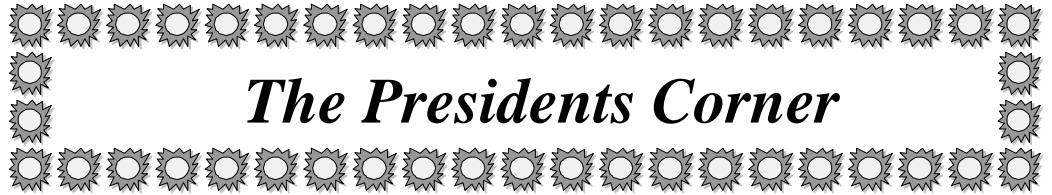
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The Presidents Corner



It's finally summer! I know it's safe to say its still summer because I haven't seen a "back to school" ad yet! However, the board has been busy putting the final touches on the upcoming fall conference. All of the basic information can be found elsewhere in this newsletter, but there are just a few additional things I'd like to touch on.

First, this conference is basically designed around the youth of our communities. Dr. Kisthardt is with UMKC and will bring us Principles to Guide Personal & Professional Effectiveness. Kurt Spivey, El Dorado, will bring information about a Tobacco Diversion Program for young people. Darrel Reese, Johnson County Sheriff Department, will have a presentation on Drugs, Gangs & Children. Buck Heath, Overland Park Fire Dept., will give a demonstration of AED's (Automatic Electric Defibrillator). "Wrong of Passage" is a program presented by the Overland Park Court Services Dept. Additionally, we'll have an Open Records session, a visit from Marcy Ralston from MVD and we'll try to fit in a few surprises. Imagine all this for the small registration fee of \$35.00. Wow, what a bargain!

Next, we usually get a few comments about the lack of items on the silent auction. Well, if you enjoy the silent auction, then bring an item to sell! It doesn't have to be a big item or expensive. It can be something donated from your city, something that you've made yourself or just anything!

Also, Thursday night is on your own. The Kansas City area has just too many things to offer, so we're going to see about getting transportation to a casino, or shopping or something. So look for that information in your packets. This doesn't mean that the Hospitality Suite won't be active. I'm trying to talk them into having a beach party on Wednesday night before the conference starts!

Finally, and this is off the subject of the conference goes-on. I have been informed that some clerks would like to renew their memberships in the organization as associate members. I know that the dues for associate members are lower than a regular membership, but if you read your bylaws, it states that: "Regular membership shall be open to any appointed court clerk/court administrator of any Municipal Court in the State of Kansas. Any assistant court clerk/assistant court administrator or any person serving in a management position in any Municipal Court in the State of Kansas shall be eligible for regular membership in the Corporation. Associate Membership. Any person interested in the improvement of administration of justice may become an associate member of the corporation upon **approval of the Board of Directors** and payment of dues. Associate members shall not hold office and shall not vote, but may serve on committees." In English, that means that if you meet the criteria for regular membership, you cannot join as an associate member. Hope this clears up the questions.

Well, looking forward to seeing all of you in Overland Park in September!!

Jerry

KANSAS ASSOCIATION OF COURT MANAGEMENT
BOARD OF DIRECTOR'S MEETING
June 30, 2003

The K.A.C.M. Board of Director's meeting was held Monday, June 30, 2003 at Kathy's Kitchen, El Dorado, Kansas. Jerry Sperling, President, called the meeting to order. Roll call was taken and the following officers and board members were present: President Jerry Sperling (Lindsborg), Vice President Janet Mitchell (Overland Park), Secretary Bettina Jamerson (Prairie Village), Treasurer Jane Eilers (Salina), Sgt. At Arms Sherri Adams (Pittsburg), Board of Trustees, Rod Edmondson (Baxter Springs), Gloria McBee (Newton), and Theresa Durler (Dodge City). The following were absent, Leslie Felts (Winfield), Dee Heath (Benton), Rick Voisin (Towanda), Alternate Trustee Mary Mogle (Basehor) and Barb McGuire (Mount Hope).

Jerry Sperling asked if there were any additions to the agenda and she said she would add KAMPO (Kansas Association of Municipal Probation Officers) to "Other".

MINUTES AND TREASURER REPORT

The minutes of the April 3, 2003 Board of Director's Meeting were presented for approval. Janet Mitchell (Overland Park) made a motion to approve the minutes as presented. Rod Edmondson (Baxter Springs) seconded the motion. Motion carried.

Treasurer Jane Eilers (Salina) presented the treasurer's report. The checking account balance is \$7,060.40, which includes the scholarship fund and promotional sales. Janet Mitchell (Overland Park) made a motion to approve the treasurer's report and Sherri Adams (Pittsburg) seconded the motion. Motion carried.

CORRESPONDENCE

None

COMMITTEE REPORTS

- **Ambassador** – Sherri Adams has contacted clerks in the association who have agreed to be new clerk mentors in their respective area of the state. She has divided the state into six areas and would like to have two mentors per area. She currently has at least one per area. If you know of anyone who would like to volunteer, please refer him or her to Sherri. Sherri also reported that Kathy Tisdale is working on updating a Driver's book that contains information on types of charges you can be suspended for and the like.
- **Courtesy** – Gloria McBee (Newton) reported that a get-well card was sent to Janeice Rawles (Edgerton) who has been having leg trouble. She will send a congratulations card to Marcy Ralston at DMV who has been appointed the new Director.
- **Education** – Janet Mitchell (Overland Park) handed out an agenda for the fall conference. The theme sort of evolved to the topic of "Youth". The registration fee will be \$35.00. There will be no dinner served on Thursday. She will be sending out a survey with the registration to see what people would like to do for the evening. The total cost will be around \$11,000.00 minus the \$1,000.00 that has already been paid as a deposit.
Possible locations for the 2004 fall conference were discussed.
- **Historian** – Doris Schoeck (Emporia) absent.
- **Hospitality** – Janeice Rawles (Edgerton) absent. The spring conference hospitality room was a big hit with the Mardi gras theme! Having a theme really seemed to work well and the Board encourages the committee to do the same in the fall.
- **Legislative** – Karen Kuffler (Parsons) absent. Jerry asked if everyone had received his or her order forms for the STO & UPOC books. There have been some changes, but no detail was provided with the order forms. Karen will have a presentation at the conference.
- **Manual** – Toni Rogers (Haysville) absent. Manual Committee will be meeting in July in Topeka.
- **Membership** – Rod Edmondson (Baxter Springs). Lanyards have arrived with the KACM logo on them. They look great! There are also new badges with clips to attach to the lanyard. The cost was \$821. These will be used at the fall conference. Rod provided the Board with an updated membership list and asked for any corrections. He also added back in the membership date of each member. He will be requesting those dates with the registration and add them to the list. It was noted that clarification is needed on the difference between Regular membership and Associate membership. Jerry will ask Leslie to put

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something in the newsletter explaining the difference.

- **Newsletter and Past President** – Leslie Felts (Winfield) absent. Janet will pass on the agenda and registration for the newsletter. Jerry will pass on other items deemed necessary for this quarter's newsletter. The Past Presidents Committee did not have the new slate of officers prepared for the meeting but it will be in the newsletter.
- **Promo/Sales** – Theresa Durler (Dodge City). The committee does not currently have any ideas for new purchases. They will check their inventory and fill in holes of shirt sizes that are needed.
- **Scholarship** – Bettina Jamerson (Prairie Village). Bettina researched the association's minutes and found where the profits from promotional sales are to help fund the scholarship. It hasn't been tracked in the past so the treasurer will begin from this point on. The current balance of the scholarship fund is \$700.24. The treasurer will begin keeping this as a separate line item. The committee has received two applications. An application will be included in the newsletter. It was suggested that the committee follow-up with the scholarship recipients by an evaluation type questionnaire. And then maybe follow-up with their supervisor a few months later. Hopefully this will help to determine if our scholarship is truly benefiting clerks and their cities. And to see what improvements we might make and encourage the recipients to remain in the association and become an active participant.

OLD BUSINESS

By-laws Review Committee – Janeice Rawles (Edgerton) absent. Jerry came across the minutes from the June 2002 Board Meeting, which discussed changes to the By-Laws. The Board reviewed these items and they are as follows:

Article I, Section 6, subsection (a) – remove “and all privileges of membership shall be terminated”.

Article I, Section 7 – it should be changed to require the city to request that a membership be transferred from a former clerk to a new clerk for the remaining paid year of membership. And remove “upon approval of the Board of Directors.” Article III, Section 4 – In the first sentence remove the first “be” and add the letter “f” to “rom” so it reads, “Vacancies on the Board of Directors shall first be filled from...”

Article III, Section 12 – Title should be changed to “Meetings by Telephone or Alternate Devices of Technology”.

Change “other similar communication equipment” to “alternate devices of technology”. Change the word “hear” to “communicate with”.

Jane Eilers (Salina) made a motion that the proposed revisions to the by-laws be presented to the general membership at the fall conference for approval. Sherri Adams (Pittsburg) seconded the motion. Motion carried.

KACM Officer & Committee Responsibilities – the Board reviewed and updated. Jerry will take the revisions, make the changes and pass it on to Board members for a second review.

NEW BUSINESS

Agenda for fall business meeting –

Recommendations for changes in by-laws

New slate of officers.

Keep Jerry posted if there's anything else that needs to be addressed.

KAMPO Conference – Gloria McBee (Newton). KAMPO will be holding their second conference October 10, 2003 in Lawrence. The topic is the governing of probations. KAMPO would like to have a table at our conference and will give us a table at theirs. Janet Mitchell (Overland Park) advised it would not be a problem to provide a table for KAMPO. Board Members will check their schedules to see who could attend the KAMPO Conference.

Rod Edmondson (Baxter Springs) mentioned that the last time he was on the KACM website he noticed that the committees were not updated. The website also referenced a regional map which he could never locate. He suggested we get this corrected.

Next Board Meeting will be September 19, 2003, at noon following the fall conference in Overland Park.

Janet Mitchell (Overland Park) made a motion to adjourn. Rod Edmondson (Baxter Springs) seconded the motion. The meeting was adjourned.

SILENT AUCTION

Silent Auction to be held at the Fall Conference
Overland Park, Kansas

September 18th-19th, 2003

Proceeds from the auction will be used to pay for the KACM Scholarships for the Fall Conference. Donations from all cities will be greatly appreciated; such items as arts and crafts, sports memorabilia, Kansas goods or products, tickets to sporting events, theatre or other activities or any other items of your choice. If you can bring a donation to the fall conference, please complete the form below and fax to:

Bettina Jamerson (Prairie Village)	(913) 385-4580
Diana Brooks (Colwich)	(316) 327-4595
Liz Ziegler (Kingman)	(620) 532-2147

Name _____ Phone _____

City _____

Space Size Needed _____

I will bring the item donated to conference. Yes _____ No _____

I will mail the item to one of the committee members. Yes _____ No _____

For more information on the silent auction, please call:

Bettina Jamerson at 913-385-4680



Attention KACM
Members:

If anyone would like to submit an article, see a specific topic addressed or if you might have a special occasion or event coming up that you would like to see in the newsletter please either contact Leslie Felts at 620-221-5515 or email information to lfelts@cox.net or lfelts@winfieldks.org

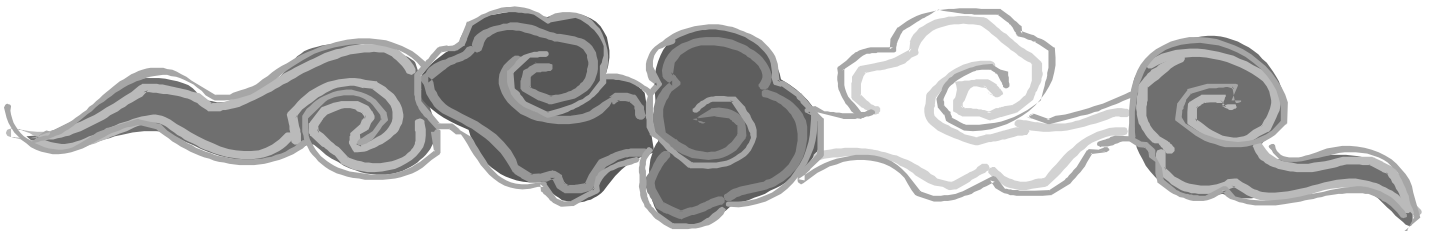
The newsletter is printed every quarter, so all articles need to be sent in no later than the last month of each quarter.



Dates to Remember

KACM Fall Conference
September 18th & 19th 2003
Overland Park, KS

Municipal Court Clerks
Spring Conference
April 1 st & 2nd, 2004
Lawrence, KS



KACM Bulletin Board



Congratulations to Nichi Larson, Court Clerk II for the City of Shawnee, and her husband on the birth of their daughter Madison Nicole on April 14, 2003.

Our deepest sympathies go out to Toni Rogers—Haysville. Toni's husband passed away on July 15, 2003 after a long illness. Toni, our thoughts and prayers go out to you and your family.

**KANSAS ASSOCIATION FOR COURT MANAGEMENT
 2003 FALL CONFERENCE
 SEPTEMBER 18-19, 2003
 OVERLAND PARK, KANSAS
 SHERIDAN HOTEL**

NAME: _____ TITLE: _____
 ADDRESS: _____ CITY: _____
 ZIP: _____ TELEPHONE: _____

_____ **KACM MEMBERS:** Registration fee is \$35.00. This includes conference fees; Thursday breakfast, lunch, Friday breakfast and all breaks.

_____ **NON-KACM MEMBERS:** If you have not paid your 2003-2004 membership, registration fee is \$85.00. This includes a one-year membership in KACM, conference fees; Thursday breakfast, lunch, Friday breakfast and all breaks. If you are in question of where your membership statue is, contact Rod Edmondson at 620-856-3825 or court@baxter508.k12.ks.us.

_____ Additional guests for Thursday Breakfast @ \$16.00

_____ Additional guests for Thursday Lunch @ \$22.00

_____ Additional guests for Friday Breakfast @ \$16.00

_____ Total due KACM

Please make your check payable to Kansas Association for Court Management. This form and your registration fee must be returned on or before September 5, 2003.

Mail to :
Jane Eilers, KACM Treasurer
Salina Municipal Court
255 N. 10th Street
Salina, KS 67401
(785) 826-7230

Hotel reservations must be **made on or before August 27, 2003.** The hotel has our block of rooms listed as the Kansas Association for Court Management.
 The room rate is \$85.00 plus taxes for single/double occupancy.

Sheraton Overland Park Hotel
6100 College Boulevard
Overland Park, KS 66211
913-234-2100

For Thursday Night would you prefer:
 _____ **Bus to a casino**
 _____ **Bus to a comedy club**
 _____ **Be on your own**

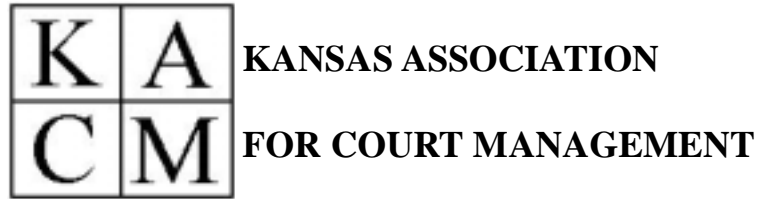
KANSAS ASSOCIATION FOR COURT MANAGEMENT
SEPTEMBER 18 – 19, 2003
FALL CONFERENCE—OVERLAND PARK

THURSDAY, SEPTEMBER 18, 2003

7:00 – 8:00	Breakfast
8:00 – 8:05	Welcome Jerry Lovett-Sperling Ed Eilert, Mayor
8:05 – 8:15	Announcements Jerry Lovett-Sperling
8:15 – 10:15	General Session Dr. Kisthardt Principles to Guide Personal & Professional Effectiveness
10:15 – 10:30	Break
10:30 – 12:00	General Session Kurt Spivey Tobacco Diversion Program
12:00 – 1:00	Lunch
1:00 – 2:15	General Session Darrel Reese Drugs, Gangs and Children
2:15 – 2:30	Break
2:30 – 3:15	General Session Buck Heath Automated External Defibrillator
3:15 – 4:00	Business Meeting
4:00 – 5:00	General Session Wrong of Passage

FRIDAY, SEPTEMBER 19, 2003

7:00 – 8:00	Breakfast
8:00 – 8:15	Opening/ Silent Auction Results
8:15 – 10:15	Open Records Karen Arnold-Burger
10:15 – 10:30	Break
10:30 – 11:45	Motor Vehicle Department Marcie Raulston
11:45 – 12:00	Closing



Scholarship Application

Regular membership shall be open to any appointed Court Clerk/Court Administrator or any municipal Court in the State of Kansas. Any Assistant Court Clerk/Assistant Court Administrator or any person serving in a management position in any Municipal Court in the State of Kansas shall be eligible for regular membership in the corporation.

The Kansas Association of Court Management offers new clerk orientation (those new clerks who have been appointed within the last two years). The orientation is a basic course geared toward new clerks.

Municipal Court Clerks attending the Municipal Court Clerks' Conference in the spring will be reimbursed directly to the Court Clerk (one clerk per city) by the Supreme Court. These reimbursements include mileage, lodging, and meals served at the Conference.

This scholarship is being offered to Court Clerks who have never been able to attend a KACM conference before. If your application is accepted, then KACM will waive registration fees, pay for the motel room and possibly mileage.

This document must be completed in its entirety and submitted before the Fall conference each year.

Date: _____

Name: _____

Title: _____

Court Name: _____

Court Address: _____

City/State/Zip: _____

Please Answer the following questions:

1. If selected, would you attend the Spring Conference? (Expenses reimbursed by Supreme Court).
Yes No
2. If selected, would your City pay for you to attend the Fall Conference the following year?
Yes No
3. If you choose to become a regular member, would you serve on a committee or as a board member? Yes No
4. Please State why we should select your application.

PLEASE RETURN APPLICATION TO:

Bettina Jamerson Municipal Court Clerk
7700 Mission Rd
Prairie Village, KS 66208
913-385-4680

KANSAS ASSOCIATION FOR COURT MANAGEMENT 2003-2004 SLATE OF OFFICERS

BOARD OF DIRECTORS

President-	Janet Mitchell	Overland Park
Vice President-	Sherri Adams	Pittsburg
Secretary-	Bettina Jamerson	Prairie Village
Treasurer-	Jane Eilers	Salina
Sgt of Arms-	Rod Edmonson	Baxter Springs

BOARD OF TRUSTEES

Jerry Lovett-Sperling	Lindsborg	Chair
Dee Heath	Benton	
Theresa Durler	Dodge City	
Rick Voison	Towanda	
Gloria McBee	Newton	
Mary Ann Mogle	Basehor	

ALTERNATE TRUSTEES

Barbara McGuire	Mt. Hope
Jeannine Hoheisel	Hesston



SURFS UP DUDE!

**This years theme for the hospitality room is
BEACH PARTY!**

Don't forget to stop by the hospitality room on Wednesday night before the conference in Overland Park.

There is sure to be lots of eats, drinks, surprises and most importantly laughs!!! Party goers are encouraged to wear their beachcombing duds, but please no swimsuits.



Application for Membership to the Kansas Association for Court Management

Any appointed or elected Court Clerk/Court Administrator or Assistant Court Clerk/Administrator or any person serving in a management position in any Municipal Court of the State of Kansas shall be eligible for Regular membership.

Any person interested in the improvement of administration of justice may be eligible for Associate membership.

Any person enrolled full time in a degree program in the field of court administration, business administration, public administration, law, criminal justice or other related field and not presently employed full time in a court may become a student member.

Membership is for individuals, not for the court.

Name: _____

Title: _____

Mailing Address: _____

Type of Membership Requested:

- | | |
|---|---------|
| <input type="checkbox"/> Regular Membership | \$50.00 |
| <input type="checkbox"/> Associate Membership | \$30.00 |
| <input type="checkbox"/> Student Membership | \$15.00 |

PLEASE MAKE CHECK PAYABLE TO THE KANSAS ASSOCIATION
FOR COURT MANAGEMENT (KACM).

Return check and membership application to :

Jane Eilers, Treasurer
255 North 10th St.
Salina, KS 67401

If you have a question as to whether or not you are currently a member please contact Jane at 785-826-7230

Leslie Felts
P.O. Box 646
Winfield, KS 67156

Phone: 620-221-5515

Fax: 620-221-5593

Email: lfelts@winfieldks.org

lfelts@cox.net



**Kansas Association for
Court Management**

*K.A.C.M. Board of Directors' goal is to provide
each Municipal Court Clerk in the state of
Kansas with quality education and training.*

We're on the Webb!
Address: ksmunicipalcourts.com

