



The K.A.C.M. Docket

Volume 36

November 12, 2003

KACM Board of Directors

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Pittsburg

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Jeannine Hoheisel, Hesston

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The Presidents Corner



Hello again. Can you believe 2003 has ended and the 1st month of the 2004 is over. I can't. I do have a new grandson. His name is Brennan. He was born December 16th. He is wonderful, sleeping all night and growing tall. My oldest grandson is Andrew and his football team won the National Championship for 8 man football. Steven's football team had fun. Brian has started weight lifting. Is there a classification lighter than feather weight? Samantha is still looking for a girls football team and still practicing on her brothers. My mother-in-law has moved in with us permanently. Now you are caught up on my world. I hope yours is going well.

Winter has set in. The first few days of January got up as high as 52. Now it seems a snow storm threatens every 3 or 4 days. Kansas is wonderful. Well at least I don't have to plant my plastic flowers yet and I do have the Christmas decorations put away. I appointed a new committee to look into the procedure selecting a slate of officers. They will bring their recom-

mendation to the April board meeting for discussion. We should have a motion to present to the membership in September.

Some of us will be meeting in Topeka at the end of this week to ready ourselves as instructors for the Orientation portion of the Spring Conference which will be April 1st & 2nd. Remember the State pays for one clerk from every city for the Friday session and for new clerks, the State pays for both Thursday and Friday. Both include mileage, meals and room. If you are not a "new" clerk but wish to attend the Thursday session, contact Denise Kilwein at 785-296-3627. She may be able to work things out. We always have a good time at these conferences. If you have contact with any court clerk retiree, see if they want to come. Denise said they are welcome and their conference meals will be provided. Just let her know.

The fall conference will be in Salina, September 16th & 17th so mark your calendar. Sherri and the education committee are planning good things. And wait till you see the hospitality suite. I hear it will be rocking. That's all I have this time. Short and sweet as they say. Hope to see you all in Lawrence first of April.

**KACM COMMITTEES
2003-2004****Ambassador Committee**

Debra Metzger, Chairman 620-257-2320
Lyons
Kim Tyson 785-654-2414
Burlingame
Kaylene Nickleson 785-743-5511
Wakeeney
Konnie Ritchie 620-982-4386
Pawnee Rock

Courtesy Committee

Linda Jones, Chairman 785-528-3714
Osage City
Beth Kershner 620-872-5822
Scott City

Education Committee

Sherrie Adams, Chairman 620-231-9880
Pittsburg

E.P. Davis
Lyons
Janeice Rawles 913-893-6231
Edgerton

Hospitality Committee

Janeice Rawles, Chairman 913-893-6231
Edgerton
Veva King 913-327-6856
Overland Park
Jeannine Hoheisel 620-327-4412
Hesston
Mary Mogle 913-724-1370x28
Basehor
Debbie Pickel 913-856-7535
Gardner
Tracie Myracle 913-724-1370x30
Basehor

Legislative Committee

Karen Kuffler, Chairman 620-421-7068
Parsons
Amy Raprager 316-284-6050
Newton

Membership Committee

Rod Edmondson, Chairman 620-856-3825
Baxter Springs
Diane Clay 620-223-0550
Fort Scott
Rick Voisin 316-536-2243
Towanda

Newsletter Committee

Leslie Felts, Chairman 620-221-5515
Winfield
Barbara Inselman 913-477-7600
Lenexa

Promotion/Sales Committee

Dee Heath, Chairman 316-778-1625
Benton
Theresa Durler 620-225-8107
Dodge City
Joy Purks 316-744-2451x19
Bel Aire
Kimberly Jones 785-263-8323
Enterprise
C.J. Stuart 316-722-8736
Maize

Scholarship Committee

Candy Westhoff, Chairman 620-724-8918
Girard
Bettina Jamerson 913-385-4680
Prairie Village
Goldie Robinson 316-755-7309
Valley Center
Melinda Clark 785-883-8896
Wellsville

Manual Committee

Toni Rogers, Chairman 316-529-5920
Haysville

Past Presidents Committee

Jerry Lovett-Sperling, Chairman 785-227-3355
Lindsborg
Leslie Felts 620-221-5515
Winfield
Toni Rogers 316-529-5920
Haysville
Connie Sams 785-242-5333
Ottawa
Carla Rains 620-326-2791
Wellington
Kathy Tisdale 620-441-4408
Arkansas City
Phil Martin 620-342-5105
Emporia

Historian Committee

Doris Schoeck 620-342-8687
Emporia

This is the new committee list, first of all Thanks to all of you that volunteer for these committees.

If there is anyone who would like to join a committee and missed the sign up, please either contact KACM President– Janet Mitchell or the committee chairperson for the committee in which you are interested.

Committee chairpersons please be sure to contact all of your committee members and start your planning for next years conference.

REMINDER from O.J.A.

Beginning with the new fiscal year (July 12, 2003) O.J.A. will collect municipal court caseload information ANNUALLY rather than quarterly.

Your next report, therefore, is not due until July 10, 2004 and will cover the entire time period of July 1, 2003 thru June 30, 2004



Attention KACM
Members:

If anyone would like to submit an article, see a specific topic addressed or if you might have a special occasion or event coming up that you would like to see in the newsletter please either contact Leslie Felts at 620-221-5515 or email information to lfelts@cox.net or lfelts@winfieldks.org

The newsletter is printed every quarter, so all articles need to be sent in no later than the last month of each quarter.



Dates to Remember

**Municipal Court Clerks
Spring Conference
April 1st & 2nd, 2004
Lawrence, KS**

**KACM Fall Conference
September 16th & 17th 2004
Salina, KS**

NEWS FROM THE OFFICE OF JUDICIAL ADMINISTRATION

The Spring Conference will be held on Friday, April 2 at the Lawrence Holiday Inn. The room reservation deadline and the deadline for conference registration are both MARCH 3. If you have any questions about the conference arrangements, please contact Denise Kilwein at 785-296-2256, or email her at kilweind@kscourts.org The conference agenda includes the following programs: Ethical Issues; Roundtable discussions; Giving Legal Advice; The KADR Report; the State Debt Set-off Program, and an Update from Marcy Ralston from the Department of Motor Vehicles. We hope to see you in Lawrence in April!!

**KANSAS ASSOCIATION FOR COURT MANAGEMENT
BOARD OF DIRECTOR'S MEETING**

January 16, 2004

The K.A.C.M. Board of Director's meeting was held Friday, January 16, 2004 at Holiday Inn, Salina, Kansas. Janet Mitchell, President, called the meeting to order. Roll call was taken and the following officers and board members were present: President Janet Mitchell (Overland Park), Vice President Sherri Adams (Pittsburg), Secretary Bettina Jamerson (Prairie Village), Treasurer Jane Eilers (Salina), Sgt. At Arms Rod Edmondson (Baxter Springs), Board of Trustees, Dee Heath (Benton), Gloria McBee (Newton), Mary Mogle (Basehor), and Alternate Trustees, Jeannine Hoheisel (Hesston) and Barbara McGuire (Mount Hope). Trustees Jerry Lovett-Sperling (Lindsborg), Theresa Durler (Dodge City), and Rick Voisin (Towanda) were absent. Also present were KACM members Toni Rogers (Haysville), Leslie Felts (Winfield) and Linda Jones (Osage City).

Additions to Agenda – None

MINUTES AND TREASURER REPORT

The minutes of the September 19, 2003 Board of Director's Meeting were presented for approval. Sherri Adams (Pittsburg) made a motion to approve the minutes as presented. Gloria McBee (Newton) seconded the motion. Motion carried.

The minutes of the September 18, 2003 Annual Business Meeting were presented for approval. Sherri Adams (Pittsburg) made a motion to approve the minutes as presented. Dee Heath (Benton) seconded the motion. Motion carried.

Treasurer Jane Eilers (Salina) presented the treasurer's report. The checking account balance is \$9,721.62. Bettina Jamerson (Prairie Village) made a motion to approve the treasurer's report and Gloria McBee (Newton) seconded the motion. Motion carried.

CORRESPONDENCE

None

COMMITTEE REPORTS

- Ambassador – Debra Metzger (Lyons). None
- Courtesy – Linda Jones (Osage City) reported that one sympathy card had been sent.
- Education – Sherri Adams (Pittsburg). The committee is in the process of planning the fall conference. They have several speakers to choose from and are considering an activity for Thursday night to possibly coincide with dinner. The Board toured the Holiday Inn since the conference will be held there and looked over catering menus.
- Hospitality – Janiece Rawles (Edgerton). There was discussion about whether KACM needed to provide snacks during the Spring Conference and/or have a hospitality suite.
 - Jane Eilers (Salina) made a motion that if the state needs assistance in providing break time snacks at the 2004 Spring Conference on Friday, that KACM will provide snacks based upon what the state is willing to contribute. Dee Heath (Benton) seconded the motion. Motion carried.
 - Sherri Adams (Pittsburg) made a motion to have a hospitality suite on Wednesday and Thursday at the Spring Conference. Jeanine Hoheisel (Hesston) seconded the motion. Motion carried.
- Legislative – Karen Kuffler (Parsons). None
- Membership – Rod Edmondson (Baxter Springs) provided a current membership list with 22 memberships that had expired. Membership dues notice will go out in May and then fall conference registration goes out late July/early August.

Rod brought up the issue that a quorum was barely met at the fall 2003 annual business meeting. He contributes this to the fact that membership dues are due July 1 with a 90-day grace period to get them paid. The conference used to be in October and therefore was past the grace period. Now that the

conference is in September it falls in that grace period and we have to count those members who haven't renewed but are still considered members due to the grace period. Since membership dues notices will go out earlier this year it is hoped that we'll avoid very many late "dues" payments. It was decided to wait and see how it goes this year before changing the due date of membership dues or changing the by-laws.

Rod suggested a letter from the President be included in the new member packets.

- Newsletter – Leslie Felts (Winfield). The address label on the newsletter shows the year that the member's dues are paid through or if dues are past due. Hopefully this helps members keep up to date.
- Promo/Sales – Dee Heath (Benton). Some new items have been purchased and the committee is always looking for ideas of additional items members would like to see for sale.
 - Bettina Jamerson (Prairie Village) asked the committee to begin tracking the cost and profit of merchandise so that the profits can be designated to the scholarship fund. The treasurer will assist in keeping a separate line item for the scholarship funds.
- Scholarship – Candy Westhoff (Girard). None
- Manual – Toni Rogers (Haysville). Committee will be meeting in July. Please notify the committee of any changes or updates.
- Past President – Jerry Lovett-Sperling (Lindsborg). None
- Historian – Doris Schoeck (Emporia). None

OLD BUSINESS

Proposed By-law Amendment: Article 10, Section 9, "Election/Past Presidents' Committee". The question is whether or not it was a proper vote at the annual business meeting last fall. If it was not a proper vote then do we need to look at changing the by-law? A committee was formed to look into the "vote" issue. The committee is Gloria McBee (Newton), chair, Jeannine Hoheisel (Hesston), Toni Rogers (Haysville), and Bettina Jamerson (Prairie Village). Janet Mitchell (Overland Park) requested that we have a decision made by the Spring Conference to present to the membership at large. KACM will pay any expenses for the committee to meet in regards to this issue.

NEW BUSINESS

Spring Conference: Orientation instructors were asked to bring any ideas for new presentation techniques to the meeting at OJA February 6, 2004.

Retired Clerks are welcome at the Spring Conference.

Rod Edmondson (Baxter Springs) made a motion to adjourn. Sherri Adams (Pittsburg) seconded the motion. The meeting was adjourned.

KACM BULLETIN BOARD

KACM would like to say Hope your feeling better soon to Jerry Sperling of Lindsborg and also to Glenda Herring of Prairie Village/Mission Hills.

Application for Membership to the Kansas Association for Court Management

Any appointed or elected Court Clerk/Court Administrator or Assistant Court Clerk/Administrator or any person serving in a management position in any Municipal Court of the State of Kansas shall be eligible for Regular membership.

Any person interested in the improvement of administration of justice may be eligible for Associate membership.

Any person enrolled full time in a degree program in the field of court administration, business administration, public administration, law, criminal justice or other related field and not presently employed full time in a court may become a student member.

Membership is for individuals, not for the court.

Name: _____

Title: _____

Mailing Address: _____

Type of Membership Requested:

- | | |
|---|---------|
| <input type="checkbox"/> Regular Membership | \$50.00 |
| <input type="checkbox"/> Associate Membership | \$30.00 |
| <input type="checkbox"/> Student Membership | \$15.00 |

PLEASE MAKE CHECK PAYABLE TO THE KANSAS ASSOCIATION
FOR COURT MANAGEMENT (KACM).

Return check and membership application to :

Jane Eilers, Treasurer
255 North 10th St.
Salina, KS 67401

If you have a question as to whether or not you are currently a member please contact Jane at 785-826-7230

Leslie Felts
P.O. Box 646
Winfield, KS 67156

Phone: 620-221-5515

Fax: 620-221-5593

Email: lfelts@winfieldks.org

lfelts@cox.net



**Kansas Association for
Court Management**

*K.A.C.M. Board of Directors' goal is to provide
each Municipal Court Clerk in the state of
Kansas with quality education and training.*

We're on the Webb!
Address: ksmunicipalcourts.com



Please Note: The Year, which is located in the upper right corner of your address label means that your membership is paid through July of that year.

Please note: The membership year is from July to July. Please make sure that your membership hasn't already been paid before sending this in.